

## TAS Solicit Code Structure

Naming Convention: <Unit>-<Restriction Type>-<Detail>-<Communication Channel>

Unit	OSU college/unit abbreviation using TAS unit naming convention. UNIV applies to anywhere in the university.
Restriction Type:	
No Contact	Do not contact by the specific channel
No Solicit	Do not ask for donations
Detail	Name of a particular publication or type of communication If the detail section starts with "RULE_" this indicates that this solicit code is placed on the record due to an administrative rule rather than specifically requested by the constituent.
Communication Channel:	
All Channels	Do not send communication by any method (mail, email, phone, etc.)
Mail	Do not send postal mail
Email	Do not email
Phone	Do not call
	NOTE: Most units do not have the all channels option, but you can pick multiple solicit codes to accomplish the same thing. For example: FCOB - No Contact - Mail and FCOB - No Contact - Email can both be added to the record.

Solicit Code	Description
AA - No Contact - Athletics - Email	Do not send email about athletics from the Alumni Association
AA - No Contact - Athletics - Mail	Do not send mail about athletics from the Alumni Association
AA - No Contact - Career Mgt - Email	Do not send email from the Alumni Association Career Management office
AA - No Contact - Clubs - Email	Do not send email from Alumni Clubs
AA - No Contact - Clubs - Mail	Do not send mail from Alumni Clubs
AA - No Contact - e-Magazine	Do not send the Alumni Association magazine by email.
AA - No Contact - Email	Do not send email from the Alumni Association
AA - No Contact - Events - Email	Do not send email about events from the Alumni Association
AA - No Contact - Magazine - Mail	Do not send the Alumni Association magazine by mail
AA - No Contact - Mail	Do not send mail from the Alumni Association
AA - No Contact - Promotions - Email	Do not send email about Alumni Association promotions by email (for example wine program)
AA - No Contact - RULE_NewAlum - All Channels	Do not send any alumni association email except for the welcome email series for new alumni. This code is added administratively to any new grad who is not already an alum with an end-date six weeks from graduation. Once the end date is passed, then OSUAA can communicate with them.
AA - No Contact - Societies - Email	Do not send email from Alumni Societies
AA - No Contact - Societies - Mail	Do not send mail from Alumni Societies
AA - No Contact - Travel - Email	Do not send email about Alumni Association travel.
AA - No Contact - Travel - Mail	Do not send mail about Alumni Association travel.
AA - No Contact - Volunteer - Email	Do not send email from the Alumni Association Office of Volunteer Relations
ASC - No Contact - ASCENT - Email	Do not send the College of Arts & Sciences ASCENT publication by email.
ASC - No Contact - ASCENT - Mail	Do not send the the College of Arts & Sciences ASCENT publication by mail.
ASC - No Contact - Email	Do not send email from the College of Arts & Sciences
ASC - No Contact - VirtualEvents - Email	Do not send email from the College of Arts & Sciences about virtual events
ASC - No Contact - Mail	Do not send mail from the College of Arts & Sciences
ASC_ARTS - No Contact - Email	Do not send email from the College of the Arts
ASC_ARTS - No Contact - Mail	Do not send mail from the College of the Arts
ASC_ARTS_Music-NoContact-Email	Do not send email from the College of the Arts & Sciences Music department
ASC_ARTS_Music-NoContact-Mail	Do not send mail from the College of Arts & Sciences Music department
ASC_ARTS_Theatre-No Contact-Mail	Do not send mail from the College of Arts & Sciences department of Theatre
ASC_BIO - No Contact - Email	Do not send email from the College of Arts & Sciences Biological Sciences
ASC_BIO - No Contact - Mail	Do not send mail from he College of Arts & Sciences Biological Sciences
ASC_ESCI - No Contact - Email	Do not send email from the College of Arts & Sciences School of Earth Sciences
ASC_HUM - No Contact - Email	Do not send email from the College of Arts & Sciences Humanities Institute
ASC_HUM - No Contact - Mail	Do not send mail from the College of Arts & Sciences Humanities Institute
ASC_MAPS - No Contact - Email	Do not send email from the College of Arts & Sciences Mathematical & Physical Sciences
ASC_MAPS - No Contact - Mail	Do not send mail from the College of Arts & Sciences Mathematical & Physical Sciences

Solicit Code	Description
ASC_SBS - No Contact - Email	Do not send email from the College of Arts & Sciences Social & Behavioral Sciences
ASC_SBS - No Contact - Mail	Do not send mail from the College of Arts & Sciences Social & Behavioral Sciences
ASC_SBS_COMM - No Contact - Email	Do not send email from College of Arts & Sciences School of Communication
ASC_SportsSociety - No Contact - Email	Do not send email from the College of Arts & Sciences Sports & Society Initiative
ATH - No Contact - Email	Do not send email from Athletics
ATH - No Contact - Mail	Do not send mail from Athletics
ATH_BC - No Contact - Email	Do not send email from Buckeye Club
COM - No Contact - Email	Do not send email from the College of Medicine
COM - No Contact - Mail	Do not send mail from the College of Medicine
COM - No Contact - Magazine - Mail	Do not send the College of Medicine alumni magazine
COM_BIOMED - No Contact - Email	Do not send email from Biomedical Science
COM_SHRS - No Contact - Email	Do not send email from College of Medicine School of Health and Rehabilitation Sciences.
COM_SHRS - No Contact - Mail	Do not send mail from College of Medicine School of Health and Rehabilitation Sciences.
DEN - No Contact - All Channels	Dentistry clients who have opted out of all dentistry development communications (via HIPAA)
DEN - No Contact - Email	Do not send email from Dentistry
DEN - No Contact - Mail	Do not send mail from Dentistry
DEV - No Contact - Email	Do not send any email from Development
DEV - No Contact - Mail	Do not send any mail from Development
DEV - No Contact - Oval Society - Mail	Do not send mail from the Oval Society
DEV - No Contact-Endowment Rpt - Mail	Do not mail endowment reports
DEV - No Contact-Endowment Rpt - Phone	Do not call about endowment reports
DEV_AG - No Solicit - RULE_Campus Campaign - All Channels	Do not solicit for Campus Campaign. Note this code may be added by Campus Campaign staff based on feedback from volunteers. It may be added with a future end date after which the restriction will no longer be valid.
DEV_AG - Solicit Once A Year - All Channels	Send annual giving solicitation only once per year. Typically annual giving will send at calendar year end.
DEV_CFR - No Contact - Email	Do not send email from Development Corporate Relations Office
DEV_CFR - No Contact - Mail	Do not send mail from Development Corporate Relations Office
DEV_CFR - No Contact -Phone	Do not call on behalf of Development Corporate Relations Office
DEV_EVENTS - No Contact - Email	Do not send email about Development events
DEV_EVENTS - No Contact - Mail	Do not send mail about Development events
DEV_PC - No Contact - Email	Do not send email from President's Club
DEV_PC - No Contact - Mail	Do not send mail from President's Club
DEV_PC - No Solicit - Mail	Do not solicit for President's Club by mail
DEV_PC - No Solicit - Phone	Do not solicit for President's Club by phone
DEV_PC - No Solicit -Email	Do not solicit for President's Club by email
DEV_PC - NoContact-FBall-Mail	Do not send mail from President's Club about football tickets
DEV_PG - No Contact - Email	Do not send Planned Giving emails
DEV_PG - No Contact - Mail	Do not send Planned Giving mailings
DEV_REC - No Contact - Address Confirmation - Email	Do not send address confirmation emails from Advancement Records
DEV_REC - No Contact - Matching Gift - Email	Do not send matching gift emails from Advancement Records
DEV_REC - No Contact - Matching Gift - Mail	Do not send Matching gift letters from Advancement Records
DEV_WAP - No Contact - Email	Do not send email from Development Women and Philanthropy program
DEV_WAP - No Contact - Mail	Do not send mail from Development Women and Philanthropy program
DEV-No Yr End Summary-Email	Do not send year end giving summaries by email
EC - No Contact - RULE_Exclude - All Channels	Do not contact from the Engagement Center. Note this code may be added by Engagement Center staff based on especially negative interactions with constituents
EC - No Contact - RULE_Litigation - Phone	Do not call from the Engagement Center. Constituent phone number was on a phone litigation list.
EHE - No Contact - Email	Do not send email from Education and Human Ecology
EHE - No Contact - Magazine - Mail	Do not send the Education and Human Ecology (EHE) Magazine ( <i>Inspire</i> ) by Mail
EHE - No Contact - Mail	Do not send mail from Education and Human Ecology
EHE - No Contact - News - Email	Do not send Education and Human Ecology (EHE) newsletters ( <i>In Touch</i> )
EHE - No Contact - HESA - Email	Do not send Higher Education and Student Affairs (HESA) Alumni emails
ENG - No Contact - Email	Do not send mail from the College of Engineering
ENG - No Contact - Events - Email	Do not send any event emails from the College of Engineering
ENG - No Contact - OHIO - Email	Do not send emails from OHI/O (Ohio State's Hackathon Program)

Solicit Code	Description
ENG - No Contact - Mail	Do not send mail from the College of Engineering
ENG - No Contact - News - Email	Do not send any news/newsletter emails from the College of Engineering
ENG - No Contact-Buckeye Eng-Mail	Do not send the Buckeye Engineering newsletter by mail. This excludes them from the print version only. They may still receive the email version.
ENG_ARC - No Contact - Events - Email	Do not send any event emails from Architecture
ENG_ARC - No Contact - Alumni Societies - Email	Do not send any alumni society emails from Architecture
ENG_ARC - No Contact - Email	Do not send email from Architecture
ENG_ARC - No Contact - Mail	Do not send mail from Architecture
ENG_ARC - No Contact - News - Email	Do not send any news/newsletter emails from Architecture
ES_FYE - No Contact - Email	Do not send email from Enrollment Services - First Year Experience
ES_FYE - No Contact - Events - Email	Do not send events emails from Enrollment Services - First Year Experience
ES_FYE - No Contact - Newsletter - Email	Do not send newsletters by email from Enrollment Services - First Year Experience
ES_UA - No Contact - Email	Do not send email from Enrollment Services Undergraduate Admissions
ES_UA - No Contact - Events - Email	Do not send events emails from Enrollment Services - Undergraduate Admissions
ES_UA - No Contact - Newsletter - Email	Do not send newsletters by email from Enrollment Services - Undergraduate Admissions
FAES - No Contact - Email	Do not send email from the College of Food, Agriculture, and Environmental Sciences
FAES - No Contact - Mail	Do not send mail from the College of Food, Agriculture, and Environmental Sciences
FAES - No Contact - Newsletter - Email	Do not send email newsletters from FAES
FAES_ATI - No Contact - Email	Do not send email from the Agriculture Technical Institute
FAES_ATI - No Contact - Mail	Do not send mail from Agriculture Technical Institute
FAES_CHAD - No Contact - Email	Do not send email from Chadwick Arboretum
FAES_CHAD - No Contact - Events - Email	Do not send email about events from Chadwick Arboretum
FAES_CHAD - No Contact - Newsletter - Email	Do not send email newsletters from Chadwick Arboretum
FAES_ENR - No Contact - Email	Do not send email from the School of Environment and Natural Resources
FAES_ENR - No Contact - Mail	Do not send mail from the School of Environment and Natural Resources
FAES_EXT_4H - No Contact - Email	Do not send email from the 4-H program
FAES_EXT_4H - No Contact - Mail	Do not send mail from the 4-H program
FAES_STONE - No Contact - Email	Do not send email from Stone Lab
FAES_STONE - No Contact - Mail	Do not send mail from Stone Lab
FAES-No Contact-Continuum-Mail	Do not send the FAES Continuum publication by mail
FCOB - No Contact - Email	Do not send email from Fisher College of Business
FCOB - No Contact - Events - Email	Do not send events email from Fisher College of Business
FCOB - No Contact - Mail	Do not send mail from Fisher College of Business
FCOB - No Contact - Newsletter - Email	Do not send email newsletters from Fisher College of Business
HNR_SCH - No Contact - Email	Do not send email from Honors and Scholars
JGS - No Contact - Email	Do not send email from the John Glenn College of Public Affairs
JGS - No Contact - Mail	Do not send mail from the John Glenn College of Public Affairs
KIR - No Contact - Email	Do not send email from the Kirwan Institute for the Study of Race and Ethnicity
KIR - No Contact - Mail	Do not send mail from the Kirwan Institute for the Study of Race and Ethnicity
LAW - No Contact - Email	Do not send email from the College of Law
LAW - No Contact - Mail	Do not send mail from the College of Law
LIB - No Contact - Email	Do not send email from University Libraries
LIB - No Contact - Mail	Do not send mail from University Libraries
LMC - No Contact - Email	Do not send email from OSU Lima
LMC - No Contact - Mail	Do not send mail from OSU Lima
MED_CHRI - No Contact - Email	Do not send email from the James Cancer Hospital
MED_CHRI - No Contact - Mail	Do not send mail from the the James Cancer Hospital
MED_CHRI - No Contact - Meyer - Email	Do not send email related to the Meyer Cancer Research Fund (The Urban F. Meyer III and Shelley M. Meyer Fund for Cancer Research - 314731)
MED_CHRI - No Contact - Spielman - Email	Do not send email related to Spielman cancer fundraising
MED_CHRI_PELOTONIA - No Contact - Email	Do not send Pelotonia emails from Med Ctr. Note: This is used for the BBIS preference forms for Pelotonia emails from the Med Ctr to people who do not have the UNIV - No Contact - RULE_Pelotonia Only - All Channels code.
MED_HRT - No Contact - Email	Do not send email related to Medical Center Heart program
MED_MCSC - No Contact - All Channels	Medical Center Suspects who have requested no fundraising contact from the Medical Center or The James via HIPAA opt out
MED_MEDCTR - No Contact - Email	Do not send email from the Wexner Medical Center
MED_MEDCTR - No Contact - Mail	Do not send mail from Wexner Medical Center
MED_NEUR - No Contact - Email	Do not send email related to Medical Center Neurology program
MNC - No Contact - Email	Do not send email from OSU Mansfield

Solicit Code	Description
MNC - No Contact - Events - Email	Do not sent events email from OSU Mansfield
MNC - No Contact - Mail	Do not send mail from OSU Mansfield
MNC - No Contact - Newsletter - Email	Do not sent newsletters from OSU Mansfield
MRC - No Contact - Email	Do not send email from OSU Marion
MRC - No Contact - Mail	Do not send mail from OSU Marion
MRC - No Contact - Newsletter - Email	Do not send email newsletters from OSU Marion
NUR - No Contact - Email	Do not send email from the College of Nursing
NUR - No Contact - Mail	Do not send mail from the College of Nursing
NWC - No Contact - Email	Do not send email from OSU Newark
NWC - No Contact - Mail	Do not send mail from OSU Newark
OAA - No Contact - Email	Do not send email from the Office of Academic Affairs
OAA - No Contact - Mail	Do not send mail from the Office of Academic Affairs
OAA_GRAD - No Contact - Mail	Do not send mail from the Graduate School
OAA_SI - No Contact - Email	Do not send email from the Sustainability Institute
OIA - No Contact - Email	Do not send email from the Office of International Affairs
OPT - No Contact - All Channels	Optometry clients who have requested no contact from Optometry (via HIPAA opt out)
OPT - No Contact - Email	Do not send email from the College of Optometry
OPT - No Contact - Mail	Do not send mail from the College of Optometry
OSURA - No Contact - Email	Do not send any email from the OSU Retirees Association (OSURA)
OSURA - No Contact - Mail	Do not send any mail from the OSU Retirees Association (OSURA)
OSURA - No Contact - Newsletter - Mail	Do not send the OSURA newsletter by mail.
PH - No Contact - Email	Do not send email from the College of Public Health
PH - No Contact - Mail	Do not send mail from from the College of Public Health
PHR - No Contact - Email	Do not send email from the College of Pharmacy
PHR - No Contact - Mail	Do not send mail from the College of Pharmacy
PRNT - No Contact - Email	Do not send email from the Parent and Family Relations Program
PRNT - No Contact - Mail	Do not send mail from the Parent and Family Relations Program
STUDL - No Contact - Email	Do not send email from Student Life
STUDL - No Contact - Mail	Do not send mail from Student Life
STUDL_BT - No Contact - Email	Do not sent email from Student Life BuckeyeThon
SWK - No Contact - LiFEsports - Email	Do not send email from the LiFEsports program
SWK - No Contact - Email	Do not send email from the College of Social Work
SWK - No Contact - Mail	Do not send mail from the College of Social Work
UNIV - No Contact - Events - Email	Do not send email about University level events. University Marketing will determine when it is a university level event.
UNIV - No Contact - 3rd Party - Mail	No contact by mail from any third parties by mail such as OSUAA insurance, Huntington Bank, etc.
UNIV - No Contact - 3rd Party - Phone	No contact from any third parties by phone such as OSUAA insurance, Huntington Bank, etc.
UNIV - No Contact - 3rd Party -Email	No contact by email from any third parties by mail such as OSUAA insurance, Huntington Bank, etc.
UNIV - No Contact - Alliance for the American Dream - Email	Do not send email about the Alliance for the American Dream Program
UNIV - No Contact - Buckeye Nation Rewards - Email	Do not send email about Buckeye Nation Rewards
UNIV - No Contact - Connect Newsletter - Email	Do not send Connect Newsletter
UNIV - No Contact - Directory - All Channels	Do not include in any directory listings and do not contact about directories such as Alumni Directories
UNIV - No Contact - Email	No email from the University
UNIV - No Contact - Mail	No mail from the University
UNIV - No Contact - Phone	Do not contact by phone from the University
UNIV - No Contact - RULE_FERPA Restriction - All Channels	Do not disclose any information about this constituent and do not confirm whether they are in our database. Constituent opted out of directory information in the SIS system and has not consented to removing the restriction. This code is added administratively from an SIS interface.
UNIV - No Contact - RULE_Parents Only - All Channels*	Do not contact for any purpose other than the parents program without approval from the parent and family relations office. This code is added administratively to parent records when they are added to the database because they have a student attending and have no other relationship to Ohio State at the time.*
UNIV - No Contact - RULE_Pelotonia Only - All Channels	Do not contact without permission from the Pelotonia office. This code is added administratively to Pelotonia donors who do not have any other relationship to Ohio State at the time of the first gift.
UNIV - No Contact - Surveys - Email	Do not send surveys by email
UNIV - No Contact - Surveys - Mail	Do not send surveys by mail
UNIV - No Contact - Surveys - Phone	Do not survey by phone

Solicit Code	Description
UNIV - No Contact - Tangible Benefit - Phone	Do not call for any purpose that includes a tangible benefit e.g. selling a product. This code is added for people who are on do not call lists in states that prohibit calling that includes any tangible benefit without prior consent.
UNIV - No Contact - ThankView - Email	Constituent has opted out of ThankView. Do not send any emails using the ThankView video tool.
UNIV - No Contact-Rule_DENT - All Channels*	Do not contact for any purpose other than Dentistry. This code is added administratively to Dentistry client records who do not have any other relationship to Ohio State at the time they are added. The code will be removed after the constituent makes a gift or is has another relationship to the university.
UNIV - No Contact-Rule_MCSC - All Channels*	Do not contact without permission from the Medical Center. This code is added administratively to specific acquisition list records. The code is removed after the constituent makes a gift.
UNIV - No Solicit - Email	Do not solicit via email.
UNIV - No Solicit - Mail	DO not solicit via mail.
UNIV - No Solicit - Phone	Do not solicit via phone.
UPRES - No Contact - Email	Do not send email from the University President's Office
VME - No Contact - Blue Buffalo - Email	Do not send email from the Blue Buffalo Veterinary Clinical Trials Office
VME - No Contact - Email	Do not send email from the College of Veterinary Medicine
VME - No Contact - Mail	Do not send mail from the College of Veterinary Medicine
VME -No Contact - VME Connect - Email	Do not email Vet Med Connect
WCA - No Contact - Email	Do not send email from Wexner Center for the Arts
WCA - No Contact - Mail	Do not send mail from Wexner Center for the Arts
WCA - No Contact-Weekly Update - Email	No Weekly Update Email from Wexner Center for the Arts
WCA - No Solicit - Email	Do not solicit for Wexner Center for the Arts by email
WCA - No Solicit - Mail	Do not solicit for Wexner Center for the Arts by mail
WCA - No Solicit - Phone	Do not solicit for Wexner Center for the Arts by phone
WOSU - No Contact - Email	Do not send email from WOSU
WOSU - No Contact - Mail	Do not send mail from WOSU

\*Note that the RULE\_Parents Only /Rule\_MCSC /Rule\_DENT/ RULE\_Pelotonia Only/ rule codes are evaluated on a bi-weekly schedule and end-dated when those constituents engage with the university. The criteria used to end-date the code is as follows:

1. If constituent has any of the rule codes but has one of the following
  - OSU Student/OSUAA Alumni/Committee Member/Member/Volunteer/OSU Advocate/Advocate/Recognized Planned Giver/Planned
2. If constituent has RULE\_Pelotonia Only/ Rule\_MCSC /Rule\_DENT and is an OSUParent
3. If constituent has RULE\_Parents Only /Rule\_MCSC /Rule\_DENT and has a Donor constituency
4. If constituent has RULE\_Pelotonia Only but has donated to fund other than Pelotonia
5. If constituent has RULE\_Pelotonia Only/Rule\_Parents Only and has an Alternate ID of IH ID or Dent ID
6. If constituents has any of the rule codes but has a constituent attribute of Vet Med or 4-H Affiliation
7. If constituents has any of the rule codes but also who are President's Club members and accept PC benefits